

## *Blackboard Assignment Manager*

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You can submit online course homework through Blackboard's Assignment Manager. You may also have to submit assignments via email. Make sure you know how your instructor wants assignments submitted.

1. Login to your course
2. Select "Assignments" in the tool box to the left
3. Enter comments in the "Comments" section if needed
4. Attach homework file using the attach button
5. Submit for grading

File names of items that are attached or uploaded to the Blackboard Learning System should only include the following characters:

- Letters (upper case or lowercase 'A'-'Z')
- Numbers ('0'-'9')
- Underscore ('\_')
- Period ('.')